

## MEDICAL STUDENT ELECTIVES AT MURAMBINDA HOSPITAL MISSION HOSPITAL (MMH) – APPLICATION PROCESS

**Application from Student(s)** to MMH Matron Sr SilindiweShamu , stating when & for how long Student(s) would like to do elective. [ssilindiwe@yahoo.com](mailto:ssilindiwe@yahoo.com) with copy to MMH Donor secretary Mr Mudzi: [murambinda@bsatt.com](mailto:murambinda@bsatt.com) (copy to John Connolly, FMH(Friends of MurambindaHospital) [connolly.john@btinternet.com](mailto:connolly.john@btinternet.com))

**Matron discusses with MMH Medical Superintendent** & sends the following to (each) Student if application is conditionally accepted (copies to Dr Sunanda Ray(SR) & Dr Farai Mazimbamuto) :

1. Welcome & explanation of the process (including flow chart)
2. UZ College of Health "Application to serve an Elective Period" form
3. Medical & Dental Professions Council of Zimbabwe (MDPCZ) Application form for Registration as an Elective Medical Student.
4. Letter from MMH Hospital Superintendent to UZCHS (University of Zimbabwe College of Health Sciences) confirming that he will act as student Mentor and will send a report to MDPCZ (Medical & Dental Professions Council of Zimbabwe) at the end of placement

**Student sends completed "Application to serve an Elective Period" form**, -and the form for MDPCZ plus

- a. Proof of admission from University
- b. Proof of registration from Dean of Medical School,
- c. Two Passport photos
- d. Confirmation from Mentor that a report will be submitted to MDPCZ at end of placement
- e. Copy of Passport

All scanned and emailed to Chuma Hope Vunganayi: [chvunganai@gmail.com](mailto:chvunganai@gmail.com)

or by registered mail to :Mrs C H VUNGANAYI, Assistant Registrar,

University of Zimbabwe -College of Health Sciences, Electives Office, P O Box A178, Avondale, Harare Zimbabwe (organise bank transfer for US\$300 (Personal cheques not accepted & will not be returned)

<i>Beneficiary's name:</i>	<i>UZ-College of Health Sciences</i>
<i>Beneficiary's address:</i>	<i>P O Box A178, Avondale, Harare</i>
<i>Country of Beneficiary:</i>	<i>Zimbabwe</i>
<i>Beneficiary's account number:</i>	<i>2157-6724225</i>
<i>Beneficiary's bank SWIFT/BIC code:</i>	<i>BARCZWHX</i>
<i>Beneficiary's bank name:</i>	<i>Barclays Bank Zimbabwe Ltd</i>
<i>Beneficiary's bank address:</i>	<i>Kurima House, P O Box 1279. Harare</i>
<i>Country where the Beneficiary's bank is located:</i>	<i>Zimbabwe</i>

On completion of the transfer make sure the bank gives you a receipt as this needs to be emailed to Mrs Vunganayi ([chvunganai@gmail.com](mailto:chvunganai@gmail.com)). The banks will charge a fee for international transfers, Lloyds were the cheapest at £10 (June 2014)

1. MDPCZ form will be stamped by UZCHS – let SR/FM know who will then take the form to MDPCZ and pay \$30 which will be refunded by student on arrival.
2. Letter of confirmation from UZCHS to student is for immigration, Student should scan and copy to MMH who can confirm if required to immigration

**Matron confirms elective placement** with Student & finalises details

At Harare Airport Immigration require you to buy a Student Visa costing \$200. In order to get this students need letters of support from their current universities and Murambinda Mission Hospital as that is where they will be completing their placement. They will also require an X-ray report confirming that they are TB free. (The student visa also allows you to pay local fees for accommodation, tourist attractions etc. and so you can quickly save \$200)